



J&K
Grameen Bank

Invites

TENDER FOR

SUPPLY AND

INSTALLATION OF UPS

BATTERIES AND GENSET

BATTERIES IN J&K

GRAMEEN BANK

General Administrative Department

J&K Grameen Bank

Head Office, Narwal

9797127377

pdg.hoj@jkgb.in

TENDER DETAILS

Tender Reference No.	JKGB/GAD/2022-23/3553 Date: 07.10.2022
BID Document Price (non-refundable)	Rs.1,180/- (Rupees One thousand One hundred Eighty Only) 1. In the form of Demand Draft / Banker's Cheque favouring "Chairman J&K Grameen Bank" payable at Jammu, to be enclosed with Technical Offer (if the Tender document is downloaded from Bank's website). 2. In the form of cash payable at GAD, HO Jammu on receipt of the Tender document.
EMD (Earnest Money Deposit)	Rs 50,000/- (in favour of General Manager, J&K Grameen Bank, Head Office Narwal, Jammu)
Bid Document Availability	General Administrative Deptt. J&K Grameen Bank Head Office, Narwal, Near Fruit Complex, Jammu – 180006 on or after 07.10.2022
Last Date for Receipt of Tenders	27.10.2022 upto 12 noon
Date & Time of Opening of Tenders	27.10.2022 at 03:00 P.M
Address of Communication	General Manager J&K Grameen Bank Head Office, Narwal, Near Fruit Complex, Jammu – 180006.
Email ID	pdg.hoj@jkgb.in
Web Site	www.jkgb.in

TABLE OF CONTENTS

- 1) PRE-QUALIFICATION DOCUMENTS**
 - 2) INSTRUCTION TO THE BIDDER**
 - 3) TENDER DOCUMENTS**
 - 4) TECHNICAL SPECIFICATIONS**
 - 5) WARRANTY**
 - 6) TERMS & CONDITIONS**
 - 7) TECHNICAL BID**
 - 8) FINANACIAL BID**
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PRE QUALIFICATION

S. No	Particulars	Remarks
1.	Name of the Dealer/ Firm.	
2.	Address for correspondence.	
3.	Registration as Firm/Supplier A. Income Tax/ PAN No. B. GSTIN C. Any other registration kindly specify (Copies of certificates of registration with relevant authorities to be enclosed)	
4.	Contact numbers and Email ID.	
5.	Details of complete address/es of Service Centers in Jammu Division.	
6.	List of similar works duly executed/completed in last Two years. (Attach supporting documents)	
7.	List of Works in progress. (Attach details)	
8.	CDR Details: a) CDR No:- b) Date:- c) Amount:- d) Name of the Bank:- e) Pledged to:-	

9.	Approved with any Financial Institution like Bank. (Attach details)	
10.	Details of contractual dispute with any department/ organization or Arbitration proceedings or Court case/ other litigations, <i>if any initiated or pending.</i>	
11.	Details of Works done during the last 03 financial yeas i/e 2019-20, 2020-21 & 2021-22 in any Govt/ PSU/ Banking Organization (<i>attach copy of supply orders received for work done in mentioned organizations</i>), Submit copies of IT Return filed for the last 03 FYs i.e. 2019-20, 2020-21 & 2021-22 Please note that the Bidder should be a profit making organization and should provide profit and loss statement of last 03 FYs i.e 2019-20, 2020-21 and 2021-22. Net Profit after Tax shall be taken into consideration	
12.	The bidder should have never been blacklisted/ debarred by the Govt. of India or their undertaking, any statement governments or their undertaking previously. In such cases the bid will be summarily rejected and no correspondence in this matter shall be replied by the bank. (<i>Undertaking should be provided in this regard</i>)	

Minimum Experience: 03 years

Sign of the Tenderer
(With Seal)
(Sole Proprietary/ Partnership)

INSTRUCTION TO THE BIDDER

1. The tender should be submitted as per the tender document along with EMD and other mandatory documents.
2. The bidder should attach the following documents with the tender/ quotation otherwise the bid will be rejected out-rightly:
 - a. Photocopy of PAN Card.
 - b. Photocopy of GST Registration Certificate.
3. The cover duly super scribed with the statement "Tender for Supply & Installation of UPS Batteries and Genset Batteries in J&K Grameen Bank" must **contain the address of the Bidder** and shall be addressed to the General Manager, J&K Grameen Bank, Head Office Narwal, Jammu-180006.
4. The offer submitted should give all relevant price information and should not contradict any terms and conditions.
5. The tenderer should sign and affix his/ her firm's stamp at each page of the tender and all its related documents as the acceptance of the offer made by the tenderer will be deemed as a contract and a formal agreement will also be drawn regarding the contract.
6. Bidder must submit the Technical & Price Bid in two separate envelopes and both these envelopes should be placed in a single envelope super scribing "Tender for Supply & Installation of UPS Batteries and Genset Batteries in J&K Grameen Bank".
7. The successful bidder will be responsible for installation of UPS Batteries and Genset Batteries.
8. The J&K Grameen Bank Management will not be responsible for non-receipt/ late receipt or loss of tender document in postal transit.
9. The J&K Grameen Bank Management has the right to reject any or all of the tender documents without assigning any reasons thereof.

TENDER DOCUMENTS

1. Sealed tenders are invited from authorized dealers (**having Min Experience of 03 years in the relevant field**) for supply and installation of UPS Batteries and Genset Batteries at various Branches/Offices of J&K Grameen Bank.
2. **Tender Process and submission of Tender Documents:**
 - i) The bid/ tender will consist of two parts – Technical and Financial bid. Both the bids are to be placed in two separate sealed envelopes clearly super scribing “**Technical Bid**” and “**Financial Bid**” which in turn are to be placed in one sealed cover clearly subscribing “**Tender for Supply & Installation of UPS Batteries and Genset Batteries in J&K Grameen Bank**” along with name and address of the tenderer. The bids of all the tenderers whose bids are not found in order (*as directed above*) or the rates quoted by them are found mentioned in their Technical Bids shall be rejected forthwith.
 - ii) The offers/ bids received incomplete and/ or filed after the due date shall be summarily rejected.
 - iii) The Financial bids of only those tenderers shall be opened whose Technical bids are found to be eligible.
 - iv) The Bank reserves the right to withdraw the tender at any stage without assigning any reason thereof. The Bank reserves the right to accept or reject any or all tenders without assigning any reason. In case of any dispute of any kind and in respect of whatsoever, the decision of the Competent Authority will be final and binding.
 - v) The tender documents must be received latest by 27.10.2022 before 12 noon. The documents received after due date & time due to any reason, even postal delays shall not be accepted.
3. **Authenticity of the Tender Document:**

Every page of the Tender document along with enclosures must be signed/ authenticated by the tenderer/ bidder.

4. Earnest Money:

- i) Tender Document must be accompanied with Earnest Money of Rs.50,000/- (Rupees Fifty Thousand Only) in the shape of CDR/ FDR in favour of “General Manager, J&K Grameen Bank, Head Office, Narwal”, failing which, the tenderer will be disqualified.
- ii) Cheques will not be accepted.
- iii) No Earnest Money will be accepted after the due date and time of submission of tender document.
- iv) Earnest Money Deposit with other tender will not be adjustable with this tender.
- v) If a bidder withdraws its offer after opening of Technical bid or Financial bid before award of tender to the valid bidder, the Earnest Money deposited by them shall be forfeited.
- vi) The EMD of successful bidder will be converted into Performance Guarantee and will be refunded after successful completion of 02 Years.

5. Refund of Earnest Money:

Earnest money deposited by the unsuccessful bidder will be refunded to bidder at the earliest after finalization of the tender.

6. Rates:

- i) Rates/bids/offers must be without any condition, assumption, qualification, reservation or variation. Rates/ bids/offers must be mentioned in figures & words in respect of each item separately in the prescribed format. In case of any discrepancy, rates quoted in words will prevail.
- ii) Rates shall be freezed for a period of 02 years we.f date of execution of SLA (to be signed by successful bidder within 02 days on issuance of empanelment letter by the Bank).
- iii) Conditional tender offer or Offer at variance for prescribed specification would be ineligible to compete for the tender. Prices & price components shall be firm and shall not be subject to any price variation or adjustment on account of any price escalations throughout execution of the contract.

- iv) The bidder shall quote their rates inclusive of all taxes/cess and installation charges, transportation charges, etc.
- v) The lowest bid will be arrived on the basis of cumulative prices of all items.

7. Subletting of Contract:

The successful bidder shall not be allowed to sublet/ subcontract the contract to any other contractor.

8. Completion Period:

- i) Order placed has to be delivered & installed immediately within a period of 03 days for Branches falling under RO Jammu and 05 days for Branches falling under RO Kathua/Samba, RO Rajouri/Poonch and Kashmir division of the Bank w.e.f the date of receipt of order/ award of the work by the vendor.
- ii) On successful installation of the batteries at the Branch/Office, the vendor has to submit the commissioning report and bill (duly verified by Branch Head/Incharge) to HO Jammu.
- iii) Penalty shall be imposed @**Rs.200/- per day** for not installing the batteries at the site during the stipulated time and the total amount shall be deducted from the final bill submitted by the vendor.

9. Eligibility Criteria for bidder:

- i) The Authorized dealer should have provided such UPS Batteries and/ or Genset Batteries or executed such work orders in any Bank or Govt Organization and have minimum experience of 03 years in the relevant field.
- ii) The Authorized dealer/ franchise/ distributor may submit bids on behalf of the manufacturer along with authorization letter issued by the firm/ company/ manufacturer to the bidder, to do so.
- iii) Letter of authorization/ Dealership Certificate from the manufacturer/ Parent Company (OEM) should be enclosed.

TECHNICAL SPECIFICATIONS

Item: Batteries for UPS
Type: Dry & SMF (Sealed Maintenance Free)
Voltage: 12V; 18/ 26/ 42 AH
Approved Make: Exide/ Amaron
• **Vall Regulated Lead Acid Battery (VRLA)**

Item: Batteries for Genset
Type: MF (Maintenance Free)
Voltage: 12V; 88 AH
Approved Make: Exide/ Amaron
• **Lead Acid Battery.**

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WARRANTY

- ✓ The bidder should provide 2 Years warranty for SMF UPS Batteries and Genset Batteries.
- ✓ The Warranty period shall commence from the date of successful completion & installation of Batteries at site.
- ✓ The supplier at his cost will rectify any defect developed during the warranty period, which may include replacement of defective part or replacement of batteries within specified time limit of 10 days. The supplier must possess a technical support in Jammu as well Kashmir Division so as to provide prompt services during the warranty period.
- ✓ Batch code and warranty card mentioning the year and month of the batteries supplied from OEM to be submitted.
- ✓ Suppliers will engrave/emboss/punch date of installation on all batteries and it shall be clearly visible to user.
- ✓ Authorized Dealership Certificate should be provided/ attached with the tender document.
- ✓ Authorization Letter is required from the OEM.

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TERMS AND CONDITIONS

1. Nature of the Work:

Supply, Installation, Testing & Commissioning of UPS Batteries and/ or Genset batteries with buyback of old batteries with Technical Specifications as laid down and agreed by the party.

2. Scope of Work:

- a. The supplier shall accept full responsibility for the correctness & faultlessness of the equipment so that the purpose of installation is served with maximum operational dependability and efficiency.
- b. Except as otherwise provided herein the supplier shall be responsible for supply and thereafter carry out the necessary installation and successful commissioning.
- c. The Goods and Services supplied under this contract shall confirm to the standards offered in the bid submitted by the bidder. The bank is not responsible for any assumptions or judgements made by the bidder for arriving at any type of sizing and costing. The bank at all time will benchmark the performance of the vendor to the RFP documents circulated to the vendors and the expected service level as mentioned in the documents, the vendor must make good the same at no cost to the bank, in order to achieve the desired service levels as well as meeting the requirements of these documents.

3. Manner of Manufacture:

- a. The UPS Batteries and/ or Genset Batteries set to be supplied and all works to be done under this order shall be manufactured and executed in a manner set out in relevant specifications and where not set out to the satisfaction of the Bank.
- b. The supplier warrants to the Bank that upon delivery, all materials, apparatus/ equipments to be provided under this order shall be new from the original manufacturer, free from any defects and all components thereof will fulfil the performance data characteristics and properties and serve the purpose with maximum operational dependability.

4. Delivery:

The UPS/ Genset Batteries whichever required shall be delivered & installed immediately within a period of 03 days for Branches falling under RO Jammu and 05 days for Branches falling under RO Kathua/Samba, RO Rajouri/Poonch and Kashmir division of the Bank w.e.f the date of receipt of order/ award of the work by the vendor failing which a penalty @ Rs.200/- shall be charged per day.

5. Safety:

The Supplier shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition, the supplier shall comply with all the applicable safety standard codes and regulations.

6. Sufficiency of quoted price:

- a. The supplier shall be deemed to have satisfied himself as to the correctness and genuineness of the quoted price. The rates shall cover all his obligations under the order and all matters & things necessary for proper execution of his supplier obligations.
- b. No price variations shall be allowed for any rise or fall in cost of Labour, materials or any other factors influencing the order price.
- c. Order price quoted shall be inclusive of installation, testing, commissioning and all taxes, duties, levies, inspection charges, freight up to site, insurance and local taxes.

7. Earnest Money Deposit (Performance Guarantee):

The contractor warrants to the Bank that on delivery of all material, apparatus, equipments and other supplies to be provided under this order will be new and free from material & structural defects and all supplies & components thereof will fulfil the performance guarantee data & characteristics as laid down in the relevant specifications and standards. In case of default in any of the afore-said terms & conditions, the EMD of **Rs.50,000/-** shall be forfeited.

8. Payments:

Payments shall be released within 15 days w.e.f the date of submission of bill (duly verified by the concerned Branch Head/Incharge) by the vendor subject to the satisfaction of the concerned Branch/Office.

9. Final Taking Over:

EMD/ CDR shall be released after 02 months from the date of elapsing of warranty.

10. Validity:

The Tender and rates quoted shall remain valid minimum for **Two Years**.

11. Site of Installation:

The site of installation shall cover all branches/ offices of J&K Grameen Bank.

12. Checking of Records:

J&K Grameen Bank can at any point of time check the books & records of the successful bidder.

13. Invoices/ Bills:

Bill to be delivered to the concerned branch/ Office after Commissioning/ Installation of UPS/ Genset Battery/ies.

14. Arbitration and Jurisdiction:

The courts in Jammu (J&K) only shall have the jurisdiction to hear and decide any suit, if arises. Such arbitration shall be governed by the J&K Arbitration and Reconciliation Act 1996.

TECHNICAL BID

Details of Items and its Specification to be supplied

S. No	ITEM	SPECIFICATION	MAKE/S	MODEL NO.
1	Sealed Maintenance Free Batteries for UPS	a. 12V/ 18AH b. 12V/ 26AH c. 12V/ 42AH		
2	Maintenance Free Batteries for Genset	a. 12V/ 88AH		

Brands: Amaron, Exide

IMPORTANT NOTE: Rate must be furnished in the Financial Bid separately.

It is certified that all the information furnished above is true & correct and all terms & conditions stipulated in the Tender Document are acceptable.

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FINANCIAL BID

1. Name of bidder : _____
2. Address : _____
3. Telephone/Mobile No. : _____

Financial Bid for the Supply and Installation of UPS Batteries with buyback.

S. No	Specifications	Per Battery Price (A)	Per Battery Buy back Price (B)	Per Battery Net Price (A-B)
1	12V/ 18AH			
2	12V/ 26AH			
3	12V/ 42AH			
	Total			

Financial Bid for the Supply and Installation of Genset Batteries with buyback.

S. No	Specifications	Per Battery Price (A)	Per Battery Buy back Price (B)	Per Battery Net Price (A-B)
1	12V/ 88AH			
	Total			

** Rates quoted are inclusive of installation, testing, commissioning and all taxes, duties, levies, inspection charges, freight up to site, insurance, local taxes, etc.

(Financial Bid for UPS & Genset Batteries shall be analysed as L1 separately)

Rates shall be freezed for a period of 02 years we.f date of execution of SLA (to be signed by successful bidder within 02 days on issuance of empanelment letter by the Bank).

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